

# *MSAD 59 General Expectations for Student Learning in Hybrid Model:*

- A. Students are expected to be to “class” on time
  - 1. First Offense-Warning
  - 2. Second Offense- “ Detention” & Parental/Guardian notification
  - 3. Third Offense- Referral to the office

\* DETENTION IS DETERMINED BY TEACHER.
  
- B. Students are expected to be respectful
  - 1. Respect others rights and privacy
  - 2. Leave your work area neat
  - 3. Equipment – no moving of equipment
  
- C. Students are not allowed to copy work and share passwords (Academic Dishonesty)
  - 1. First Offense- Letter home to parents and ) for all work
  - 2. Second Offense -Referred to the office for possible suspension
  
- D. Students are expected to complete all their work on their independent remote learning days and turn it in on time.( Absent work policy per
  - 1. Excused Absence- Up to 5 days from the day you were absent to make up work ( not five class days, five school days)
  - 2. Unexcused Absence-Receive a 0 for work missed
  - 3. If you miss a day of school it is **your** responsibility to see the teacher for the work before the next class if possible, feel free to communicate via email to your teacher.
  - 4. You will be marked absent for the class if you do not check in. Once dismissed by the teacher leave Google Meet unless you have permission to stay.
  
- E. Students are expected to use the internet during class when it directly relates to your assignment. Students misusing the internet will be given;
  - 1. First Offense – Warning
  - 2. Second Offense – “Detention” & Parental/Guardian notification
  - 3. Third Offense - Loss of devices & office referral
  
- F. Students are expected to honor that school computers are not your personal computer
  - 1.. Be responsible for what is on your screen, if you end up on a site that is inappropriate for school be responsible and exit out.
  - 2. No downloading from the Internet
    - a. First Offense – Warning
    - b. Second Offense – “Detention” & Parental/Guardian notification
    - c. Third Offense – Loss of devices & Office referral
  
- G. Students are responsible for taking care of their computer, equipment, or books
  - 1.Student will be billed for damage
  
- H. Students will not be allowed to eat or drink when using computers.
  - 1. Exception being water bottles per the student handbook

# *General Expectations for Student Learning in Remote Model*

Expectations for **students who are 100% remote** will be the same as a regular classroom. You will be a part of the class via Google Meets. Be sure to:

- ✓ Have all previous work done and turned in
- ✓ Be sure you have a quiet place to meet with no distractions
- ✓ Turn microphone off except when speaking
- ✓ Turn video camera on (unless prior approval to not turn on video)
- ✓ Remember you are to practice the MAC technology
  - M – Movement (sit at a computer & calm body)
  - A – Activity (eyes on screen & ears listening)
  - C – Conversation (mic is muted and raise hand to speak)
- ✓ Dress appropriately as if you were in the classroom (except the mask 😊)

If procedures are not followed:

First Offense- Warning

Second Offense- Disconnected from class and will be marked absent

Third Offense- Referred to office

Expectations for **students checking in on their remote day**, be sure to:

- ✓ Have questions prepared for any assignment you do not understand
- ✓ Be sure you have a quiet place to meet with no distractions
- ✓ Turn microphone off except when speaking
- ✓ Turn video camera on (unless prior approved to not turn on video)
- ✓ Dress appropriately as if you were in the classroom (except the mask 😊)
- ✓ You could be marked absent for the class if you do not check in. If a student is unable to check in at the designated daily time then parent/guardian needs to contact the principal and a solution will be pursued.

## **Substitute:**

If the teacher is absent from class, they will do their best to let you know with a Google Classroom announcement or an email. The substitute will not be using Google Meets. The teacher will email/post in Google Classroom instructions for the lesson and/or assignments from the class ASAP.

***COMMUNICATE!!***