

MSAD 59 General Expectations for Student Learning in Hybrid Model:

- A. Students are expected to be to “class” on time
1. First Offense-Warning
 2. Second Offense- “ Detention” & Parental/Guardian notification
 3. Third Offense- Referral to the office
- * DETENTION IS DETERMINED BY TEACHER.
- B. Students are expected to be respectful
1. Respect others rights and privacy
 2. Leave your work area neat
 3. Equipment – no moving of equipment
- C. Students are not allowed to copy work and share passwords (Academic Dishonesty)
1. First Offense- Letter home to parents and) for all work
 2. Second Offense -Referred to the office for possible suspension
- D. Students are expected to complete all their work on their independent remote learning days and turn it in on time.(Absent work policy per
1. Excused Absence- Up to 5 days from the day you were absent to make up work (not five class days, five school days)
 2. Unexcused Absence-Receive a 0 for work missed
 3. If you miss a day of school it is **your** responsibility to see the teacher for the work before the next class if possible, feel free to communicate via email to your teacher.
 4. You will be marked absent for the class if you do not check in. Once dismissed by the teacher leave Google Meet unless you have permission to stay.
- E. Students are expected to use the internet during class when it directly relates to your assignment. Students misusing the internet will be given;
1. First Offense – Warning
 2. Second Offense – “Detention” & Parental/Guardian notification
 3. Third Offense - Loss of devices & office referral
- F. Students are expected to honor that school computers are not your personal computer
- 1.. Be responsible for what is on your screen, if you end up on a site that is inappropriate for school *be responsible* and exit out.
 2. No downloading from the Internet
 - a. First Offense – Warning
 - b. Second Offense – “Detention” & Parental/Guardian notification
 - c. Third Offense – Loss of devices & Office referral
- G. Students are responsible for taking care of their computer, equipment, or books
- 1.Student will be billed for damage
- H. Students will not be allowed to eat or drink when using computers.
1. Exception being water bottles per the student handbook

General Expectations for Student Learning in Remote Model

Expectations for **students who are 100% remote** will be the same as a regular classroom. You will be a part of the class via Google Meets. Be sure to:

- ✓ Have all previous work done and turned in
- ✓ Be sure you have a quiet place to meet with no distractions
- ✓ Turn microphone off except when speaking
- ✓ Turn video camera on (unless prior approval to not turn on video)
- ✓ Remember you are to practice the MAC technology
 - M – Movement (sit at a computer & calm body)
 - A – Activity (eyes on screen & ears listening)
 - C – Conversation (mic is muted and raise hand to speak)
- ✓ Dress appropriately as if you were in the classroom (except the mask 😊)

If procedures are not followed:

First Offense- Warning

Second Offense- Disconnected from class and will be marked absent

Third Offense- Referred to office

Expectations for **students checking in on their remote day**, be sure to:

- ✓ Have questions prepared for any assignment you do not understand
- ✓ Be sure you have a quiet place to meet with no distractions
- ✓ Turn microphone off except when speaking
- ✓ Turn video camera on (unless prior approved to not turn on video)
- ✓ Dress appropriately as if you were in the classroom (except the mask 😊)
- ✓ You could be marked absent for the class if you do not check in. If a student is unable to check in at the designated daily time then parent/guardian needs to contact the principal and a solution will be pursued.

Substitute

If the teacher is absent from class, they will do their best to let you know with a Google Classroom announcement or an email. The substitute will not be using Google Meets. The teacher will email/post in Google Classroom instructions for the lesson and/or assignments from the class ASAP.

COMMUNICATE!!