

### GIFTS TO DISTRICT PERSONNEL

No district employee is to accept any commission or gift from individuals or companies seeking to sell equipment or materials to our public schools. This includes materials for the construction, repair, and maintenance of the school plant, for the conducting of student classes, for materials and supplies used in school organizations, such as clubs, senior class, etc.

This prohibition shall not be construed to prevent vendors from paying reasonable costs to provide opportunities for school officers and employees to see or hear about new ideas, equipment and/or materials; nor shall it be construed to prevent students from presenting token and inexpensive gifts to staff members.

The board shall consider the writing of letters to staff members expressing gratitude or appreciation more appropriate.

### USE OF DISTRICT RESOURCES

Teachers shall not use school time or school facilities in connection with any personal activity for financial profit or personal gain outside the regular school program or for the benefit of the program. Any violation of this provision will be held to be willful insubordination.

Policy Adopted: 12/75

Policy Reviewed: 01/08/01