

### **Examples of Considerations for Classroom Placement (K-12):**

- Students' Learning Style
- Teachers' Teaching Style
- Students' abilities based on the following data but not limited to:
  - San Diego Screening
  - ARL Screening
  - Informal Reading
  - Test Results
- Student Combinations
- Equal Gender
- Parent Input
- Past Year's Teacher recommendations

### **Procedure for Reviewing Placement (K-12)**

If a parent or guardian suspects that his/her child is in an inappropriate setting for instructional purposes, the following process shall be pursued to review the placement for the child:

1. Meeting with the teacher/team to voice the concerns and review the child's work, assessments and progress in the current group.
2. When the parent and teacher/team agree, the agreed upon action shall take place.
3. If the parent and teacher/team disagree, the parent shall then schedule a meeting with the principal. At that meeting, the parent or parent and child shall list the concerns and bring any relevant student work, grades, assessments or other meaningful data to support his/her position. Present at this meeting will also be the teacher/team.
4. If the parent is dissatisfied with the outcome of the meeting, the parent may request a meeting with the Superintendent of Schools in an attempt to resolve the issue. The relevant data will again be reviewed.
5. If the parent is dissatisfied with the decision of the superintendent, the parent will put in writing their concerns. This letter of concern is addressed to the Chairperson of the MSAD #59 Board of Directors who will follow procedure addressed by policy.

Policy Adopted: 1/03