

## Discipline/Punishment

Responsibilities of parents are as follows:

1. To send the pupil to school in a proper state of health and cleanliness
2. To encourage the proper attitudes toward learning and respect for school authority in the child
3. To cooperate with school personnel in efforts to improve the student's attitude and behavior
4. To assume full responsibility for willful misbehavior or damage to school property by the child

Responsibilities of the pupil are as follows:

1. To comply with the rules of the school
2. To pursue the prescribed course of study
3. To respect and respond to the authority of the teacher and other school personnel
4. To arrive at school on time
5. To be alert and responsive to directions
6. To be courteous to fellow students and faculty members
7. To respect the rights and property of others

Responsibilities of the teacher are as follows:

1. To enforce the policies of the school and the district in maintaining control
2. To set up standards for classroom routine and behavior
3. To deal with all minor disciplinary problems
4. To maintain classroom control adequate for the pursuit of the course of study by each child
5. To instruct pupils of their responsibilities and privileges in the classroom, on the school grounds, and on the way to and from school

6. To correct pupils whose acts or behavior are not suitable
7. To carry out these responsibilities the teacher may:
  - a. Remove certain privileges of the student
  - b. Temporarily restrain the student
  - c. Assign special tasks
  - d. Isolate the child in the classroom
  - e. Inform parents of conduct problems
  - f. Request a conference with the parent
  - g. Isolate the child in the school office temporarily
  - h. Make a written referral of the problem to the office
  - i. Send or bring the child to the school office for immediate action

Responsibilities of the principal are as follows:

1. To provide and maintain the best possible school environment for learning
2. To provide instruction in the principles of good behavior and good citizenship
3. To deal with extreme or unusual cases of misconduct
4. To lead in developing and establishing school rules within the limits of district policy
5. To notify parents promptly when referrals of a serious nature are made
6. To refer cases of pupil problems which may require the attention of agencies out of the district to the appropriate agency. ?
7. To work closely with parents and individual pupil problems
8. To keep discipline records of all problems referred by teachers or other staff and keep parents and staff informed of action taken
9. To support staff members in establishing and maintaining adequate pupil control

10. To carry out his/her responsibilities the principal may:

- a. Take any action listed for teachers
- b. Isolate the pupil from his classes
- c. Suspend the pupil from school
- d. Recommend expulsion or exclusion of the pupil to the board

11. The principal shall provide a copy of all correspondence to the superintendent of schools for his/her informational purposes within 48 hours of the action taken by the principal or his/her agent.

Rules Approved: 12/75

Reviewed: 9/1/88