

STUDENT TRANSPORTATION IN PRIVATE VEHICLES

A staff member may transport a student or group of students in a privately-owned car for school-related purposes only if the staff member has standing authorization from the district to do so or with special permission covering the specific trip. The parent must be notified that the child is being transported by a private vehicle.

Standing authorization shall be granted by district administration to school administrators, school nurses and other student services personnel designated by the superintendent.

Special permission for providing student transportation may be granted in exceptional cases by the principal to other professional staff members such as coaches, music teachers and activity sponsors. Exceptional cases shall be determined by review of the number of students traveling, relative costs, safety factors, distance, etc.

Personnel with standing authorization or with special permission to use their own cars for transporting students must carry liability insurance coverage in compliance with state law. A record of such coverage shall be placed on file with the appropriate administrative official.

Cross Reference: EEBB, Use of Private Vehicles on School Business

Adopted: 11/06

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