

USE OF SCHOOL VANS FOR TRANSPORTING STUDENTS

Certain school employees or parents may use school owned vans for transporting high school students. To safeguard the district in matters of liability the following policy shall be observed.

1. To be authorized to use school owned vans for transporting students individuals **may** be required to:
 - a. provide their name, a current driver's license number valid in the State of Maine, and their date of birth which will be provided to the district's insurance company to run a MVR background check;
 - b. complete a Dept. of Education background check and be fingerprinted;
 - c. participate in the district's random urinalysis testing program;
 - d. complete a physical exam for school bus driver license endorsement.
2. To use a school owned van for transporting students, the staff member or parent must have the permission of the Superintendent or his/her designee. This permission will be renewable annually and recorded in the school office.
3. Permission slips signed by a parent of any student being transported must be obtained prior to the student being transported in a district owned van. The district shall assume no responsibility for liability in case of accident unless the person has the authorization described above and the signed permission slip from the parent.
4. The board specifically forbids any staff member to transport students for school purposes without prior authorization.
5. No students shall be authorized to drive school owned vans.
6. Students will be properly restrained with seat belts as required by statute.

Legal Reference: Title 29-A, Maine Motor Vehicle Statutes Chapter 20 § 2081(3).

Adopted: 5/08

Revised 10/23/17